



## GENERAL MEETING

**DATE:** 14 December 2025  
**TIME:** 0900 for a 0930 start  
**HELD AT:** Veteran Services Centre, Monkland Street, Gympie QLD 4570

### OPEN

1. The Chairman, President Adel Amin, opened the meeting at 0932h and made an opening address.

### DIGITAL RECORDING

2. The Chairman advised that the meeting is being recorded to confirm correctness of minutes. The digital recording will only be kept until the draft minutes of the meeting have been ratified at the next meeting. Once ratified the recording will be destroyed / deleted.

### VALES

3. The Chair noted the following vales since the March General Meeting:

Garry Davis, Anthony Broughton, Stephen Raabe, Gordon Brown, and Donal Jones OAM.

### SILENT TRIBUTE / ODE

4. The Chair recited the Ode and the congregation observed a minute silence.

### ATTENDANCE

5. The following attendance was recorded:

Office Bearers: Adel Amin President, Lindsay Francis Deputy President, Colin Boucher Treasurer, Robyn Murtagh Secretary, Directors – Garry Casey AM, Jan Collins, Adrian Kosch

CEO – Mr Martin Muller

Members – 37 (including office bearers)

Visitors/Guests - 1

### APOLOGIES

6. 16 apologies were received, including one from Director Taylor Dray.

<b>MOTION:</b> That the apologies listed be accepted.	<b>Moved:</b> Mike Spiller
	<b>Seconded:</b> Paul Van Draanen
	<b>Outcome:</b> CARRIED

### CONFLICTS OF INTEREST

7. The Chair asked that anyone in attendance declare any conflicts of interest, either now or as matters arise. Nil COI declared.

### PREVIOUS MINUTES

8. The minutes of the previous General Meeting dated 28 September 2025 were distributed prior to the meeting with hard-copies available for attendees. Before passing a motion to accept the minutes of the previous meeting, the following points were raised.
  - a. Mr Gordon requested correction of the General Business item regarding the Water Fountain, to reflect that he did not state the Water Fountain 'leaked' just that it was loose and required tightening.
  - b. Mr Collins noted that the Treasurers Report referred to the detailed finance report being contained in Sharepoint and questioned what this meant. The Secretary explained that this was the document management system and acknowledged that all members do not have access to this system. This will be rectified by the Secretary who will add the financial report when the minutes are published on the website.

<b>MOTION:</b> That the minutes of the previous quarterly general meeting for 30 March 2025 be taken as a true and correct record, noting the correction requested by Mr Gordon.	<b>Moved:</b>	Ian Bowd
	<b>Seconded:</b>	Tom Gordon
	<b>Outcome:</b>	CARRIED

### **BUSINESS ARISING FROM PREVIOUS MINUTES**

9. Atrium Bar Water Tap. The Chair advised that a plumber has attended to repair the tap, there is no immediate concern regarding a slipping hazard and the matter is considered closed. Mr Gordon advised that the tap is still not fixed and explained the tools required to repair the item. The CEO advised that the movement of the spout is a design flaw (due to type of fitting) and that we could consider removing the water fountain and a costing would need to be presented to the board for approval. However, due to the location of the fountain and changes this requires to the bar, this is likely to be a significant expense (unconfirmed estimate of \$4 000).
10. Gympie RSL Club Car Park. The Chair advised that a full clean of the carpark has been undertaken. Additionally, daily light clean and inspections are conducted to ensure the car park remains at an appropriate standard. The Chair considered the matter closed. Mr Gordon reiterated that the vomit is near the Nash St entrance, has been there since January 2024 and that it just needs a hose out. Mr Gordon offered to share a photo he has of the vomit from January 2024 – the Chair requested that this matter be taken off-line for further consideration if required.
11. Gympie RSL Club Dress Code. The Chair advised that the Club Dress Code has been reviewed. Mr Collins advised that the motion was from three years ago that the sign is supposed to be on the door, not in the current placement in the foyers, reception desks and website. The CEO explained that the Office of Fair Trade advised of specific items that are required to be on the door and some years ago the then-President determined that in order for these important items to be visible, that the dress standards were not displayed on the automatic doors and requested that they be available inside the reception when guests are greeted by staff. The CEO apologised if this decision was not communicated at the time. The Chair recommended that we review the exact wording of the motion from 3 years ago and come back to the members. CEO advised that following his recent review of the motion, the motion did state that the dress code would be on the door, and that the board later made a decision not to place the notice on the door.

12. Community Day. The Chair advised that during the last meeting a motion was passed for a Community Event to be held in the park in November. This event did not occur for various reasons and has been postponed to 17 January 2026 to allow sufficient time for a large and successful event to be held.

## REPORTS

13. President. The Chair presented his President Report on his activities since the last General Meeting:

- a. I represented Gympie RSL Sub Branch at the District Meeting. It was an excellent opportunity to keep abreast of veteran issues and activities in our region. Importantly our sub branch was acknowledged for the great work that we do in the veteran wellbeing and advocacy space.
- b. The Gympie RSL was privileged and happy to support the local Army Cadet Unit at their Dining In Night on 3 December. The RSL hosted the event at the Albert Bowls Club and I attended as a representative of the Sub-Branch. I was very impressed with the young leaders and cadets from our community and thanked them for their commitment and dedication to our community. As you all know, they play an important role in supporting our commemorative events and I look forward to our partnership continuing into the future.
- c. Veteran Christmas dinner on Sunday 21 December, 90 booked (out of 150) and lunch on Monday 22 December, 95 booked. The Dining Room will not be open to the public during these meals. Volunteer lunch today after this meeting.
- d. Memorial Park Upgrade is in the final stage waiting for the pillars to be installed. The CEO and I met with the Major and council staff on Friday to agree for the pillar placement so they can be installed in the New Year. The Chair described the placement and meeting discussions.
- e. Director Murray Heron has resigned from the board for personal reasons and I would like to thank him for this outstanding work and dedication to the board, the Gympie RSL Sub Branch and in particular for his work on commemorations. Director Taylor Dray has offered to take over this portfolio. The Chair proposed a motion for Director Dray to be placed in the vacant League position on the board, leaving the social position vacant. This is a rotational appointment and if passed Director Dray will take over the two year period allocated to the position. Director Dray is ex-Navy and meets the criteria for appointment as a League Director

**MOTION:** That Director Taylor Dray be moved from a voting social Director position to a league Director position, in lieu of Director Murray.

**Moved:** David Collins  
**Seconded:** Andy Chapman  
**Outcome:** CARRIED

- f. The Remembrance Day Commemoration was an excellent event, that had a great turn out by the Gympie Community. After the service in Memorial Park, a lunch was held at the Gympie RSL Club. Planning has commenced for the 2026 Anzac Day service.

**MOTION:** That the Presidents report be accepted.

**Moved:** Adel Amin  
**Seconded:** Brian Trickey  
**Outcome:** CARRIED

14. Treasurer. The Treasurer acknowledged the incredible success of the Sub-Branch and that our profits have been directed into providing support to our veterans. He reported that our profits continue to increase and that we have reached saturation point in our dining facility. This will lead to future expansion of the club, which will be considered by the board in the future. He then highlighted specific figures and graphs to the meeting. The full report is attached as an annex to this report, including some graphs which demonstrated the growth over a period of time. The following key figures were presented for the 12 month period ending October 2025.

Gross Revenue	\$16,452,122
Gross Profit	\$14,649,216
Employment Costs	\$ 5,582,300
Donations and Sponsorship	\$ 183,733
<b>Net Profit / Loss</b>	<b>\$ 267,894</b>

15. The Treasurer advised about the 2026 budget forecast and planning. He highlighted that the board were considering what Capital Expenditure would be required or considered for prioritisation in 2026. He advised that one of the big expenditures required next year would be some works in the Kitchen area to support the ever increasing demands (and success) in this area.

16. Some questions were raised from the floor:

- a. Mr Chapman raised concerns about reliance on profits from gaming machines, given the negative impact of gambling on veterans and potential changes that may be imposed by the government. The Club won an award in 2025 for Gaming Harm Minimisation, The board are compliant with AML/CTF requirements. We also take additional measures with sign-in of members to assist with monitoring use. We have diversified our income through the provision of other properties and will continue to build our portfolio and consider investment opportunities as they arise.
- b. Mr Chapman requested an update on the loan that was taken out to upgrade the Club. The Treasurer did not have the actual figures in hand, however, advised that we pay it off at a rate of approx \$60k p/m, the original loan of over \$6.6m is now sitting at approx \$2.3m - so is running down all the time. Our cash flow is good and we are starting to get reimbursements for the Memorial Park upgrade.
- c. Mr Collins thanked the Treasurer for his work and looks forward to seeing the budget at the 2026 AGM. He took the opportunity to highlight the significant contribution that the Gympie RSL makes to the community. He sought feedback on the sponsorship of the Christmas in the Park and requested that the board keep in the forefront of their mind the welfare of veterans before anything else. There was some discussion around the activities for families or female veterans/partners. He questioned our charitable status, which was confirmed and the constitution allows the board to distribute funds to veterans, families, war widows, the community and marketing. The budget allocates funds for charitable activities as well as funding to support the Veterans Centre whose primary focus is supporting veterans and families.

<b>MOTION:</b> That the Treasurers report be accepted.	<b>Moved:</b> Colin Boucher
	<b>Seconded:</b> Andy Chapman
	<b>Outcome:</b> CARRIED



17. Chief Executive Officer. The CEO provided an update on key events and achievements since September 2025.

- a. Melbourne Cup day had a good turn out
- b. Family BBQ day on 29 Nov, approx 25 attendees and we will continue to schedule and refine family based activities.
- c. Christmas. The Sub Branch will be closed 24 and 25 December. Several opportunities to have photo's with Santa
- d. Level 2 work in final stages in the staff room, board room is functional pending AV installation, Training room to be painted and decorated but is functional.
- e. VSC significant works in 2025 to get it up to speed. We have identified some additional works to address sound proofing requirements, which will come to the board for consideration.
- f. A temporary wall has been installed over the door between The Dolly leased premises and the Rhythm Bar to support adherence with liquor act. Looking at removing the chair lift.
- g. The second RSL bus is waiting to have a purple poppy wrap
- h. New contract with CUB started on 1 Aug, following completion of our contract with Lion Nathan. This provides the RSL Club with greater flexibility on our taps.
- i. We continue to recruit to positions as required. Recently appointed a new Maintenance and Safety Coordinator and a Bar and Bistro Coordinator
- j. The lease for The Dolly has proceeded and they are not part of the RSL, with their own liquor and food licence.
- k. VSC stats – 29 wellbeing appointments in Oct and 31 in November. We have seen an increase in presentations at this time of year and regarding the class action associated with female veterans. Also, a lot of changes in the NDIS and Aged care act and we are assisting with navigating those changes. A lot of work for advocates given changes being implemented with DVA by July 26. (further info to be provided at AGM). We have enhanced our procedures to around wellbeing phone calls which has significantly increased the amount of people we connect with each month. 35 Compensation Advocates appointment in October, and 43 in November – which is just part of the advocacy work required in this space.

18. The CEO opened the floor to questions, and the following items were discussed:

- a. Mr Trickey asked for an update on how we were going with getting volunteers to assist at the VSC. We have capacity to accept more volunteers. We have a variety of roles to suit various ages and skills. The new VSM will be working on changes to this space, initially through a volunteer coordinator
- b. Mr Mann asked if we had filled the VSM position. Yes her name is Lauralie Knight.
- c. Ms Mattingly questioned if we should be removing the stair-lift from the Rhythm Bar, as it may be used in the future. Everything is open for discussion. The board recognises upgrades are required and the income from the lease will help to cover these expenses. The board noted that they have commenced consideration on what upgrades or changes may be required into the future, which includes this space
- d. Mr Collins raised a point regarding The Dolly stating that the windows were open when the Ode was played and it was very disrespectful. The CEO will engage with The Dolly to keep the windows closed and the board is looking at options to permanently close the windows.



**MOTION:** That the Chief Executive Officers report be accepted.

**Moved:** Rick Mann  
**Seconded:** Brian Trickey  
**Outcome:** CARRIED

## **GENERAL BUSINESS**

19. Organisation Chart. Mr Collins submitted an email prior to the meeting regarding the structure of the Gympie RSL Sub Branch. The Organisation Chart was displayed. Mr Collins considered that the Members should be listed above the Board on the Org Chart because they elect the board. This led to a discussion around the constitution and some disagreement on if members should be part of the Org Chart. Mr Collins highlighted that the intent of his general business item, was to confirm if the structure that had previously been approved was still fit for purpose – three pillars being the Club, The VSC and Admin. The Secretary confirmed that essentially we are still operating under a three pillar concept which meets the operational function of the organisation.

20. Aged Care Support. Mr Chapman submitted an email prior to the meeting expressing concern about cessation of aged care assistance and proposed to reinstate a “my aged care service”. The Chair explained that VSC staff continue to assist veterans with accessing services that are available through My Aged Care (now Support at Home) providers. The wellbeing staff continue to provide support to members, however we do not actually do the service requested. The VSC are essentially case workers to guide and support veterans, to link veterans to the services that they need.

21. Changes to RSL Logo. The Kings Crown logo has been approved by RSL Queensland and last week we received the digital templates. We are now able to proceed with providing the signage for the VSC and potentially on the street level on Mary Street for the Club. We will also be slowly updating our the Logo on other items as required.

**Action:** The chair advised that once the costings are developed for the signage, we can come to the next General Meeting for a vote.

22. 2026 Street Rally. A Street Rally is coming to Gympie in 17-19 April 2026, with the finish line essentially being in front of the VSC. The Mayor approached the board seeking sponsorship for this event. The Board gave this significant consideration and agreed to be a sponsor to the amount of \$25,000. However, we are looking at what we can now do to get a return on our investment and provide some wellbeing activities for veterans. Discussions are on going, but includes potentially, a dedicated area for Gympie RSL veterans, establishment of a (the only) bar on the track – so a food and liquor area, and other veteran activities such as a ride along etc.

23. Potential Investments. Ms Mattingly asked if the board was open to looking at potential investments in the area. The Chair confirmed that the board is always looking at how to diversify it's income. Ms Mattingly advised that the Saur's Building is currently available. It is a large two story building that could be renovated. The Chair advised that the Treasurer is the lead in the Projects and Acquisitions Sub-Committee and was asked to consult with Ms Mattingly to allow further consideration.

24. Email Communication. A member raised concerns with how our emails are distributed. The Secretary advised there was an issue with sending out bulk emails to Gmail for this meeting. The Sub Branch has several different systems to communicate with our members. We are working on improving these systems. Additionally, we send some comms out by



post, and are about to go live with information on our website. Essentially, we are looking at a multi-pronged approach to improve our email communication.

25. Triple O. A member raised some concerns that telecommunication providers have had issues with using 000, and requested this information be provided to the VSC so they can inform veterans.
26. Kids Bingo, Mr Gordon raised concerns that Kids Bingo that is conducted in the school holidays is illegal in accordance with legislation and we are potentially at risk of losing our licence. The Chair confirmed that the Board recently investigated this and we are not breaching regulations and therefore not at risk of losing our licence.
27. Redevelopment. Mr Gordon requested that the board consider enlarging the dining room / bar area upstairs and remove the Gaming Machines to allow a larger space for food and beverage entertainment. He did not have a suggestion on where the gaming machines could go. He also highlighted the small size of the carpark. The Chair advised that we are restricted in our development opportunities due to our location and it is not ideal to have a venue over several floors. The Chair agreed that the board will continue to look at redevelopment options for the RSL Club.
28. Memorabilia. Mr Alford asked if the memorabilia cases was on the board agenda and the Chair confirmed that it is.
29. Updating information. Mr Carol wanted to know how to update our contact details. He suggested that a process be advertised in the newsletter. The Secretary advised that you can email the secretary and she can provide the information to both the Club and the VSC. Alternatively, you can contact reception staff at the Club or the VSC. We can also put a notice in the newsletter.

#### **DUE DILIGENCE**

30. The Gympie RSL Sub Branch is satisfied that this meeting was conducted in accordance with the Constitution of the Sub Branch and that the positions formulated and resolutions passed are consistent with the furtherance of the objects of the League and otherwise satisfy its obligations to superintend and conduct business of the Sub Branch pursuant to its Constitution.

#### **NEXT MEETING**

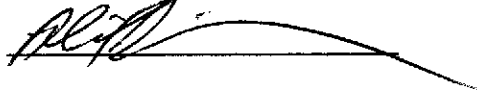
31. The next general meeting will be held on 29 March 2026 which will be an Annual General Meeting followed by a Quarterly Meeting. The location will be in the RSL Club, with specific location and time to be advised.



**CLOSURE**

32. The Chair thanked everyone for their attendance and wished all a safe and prosperous Christmas. There being no further business, the meeting was declared closed at 1125h.

**Proofread and approved by the Chairman for distribution:**

Chairman Adel Amin  Date 13/2/26

**Verified as a true and correct record:**

Chairman Adel Amin \_\_\_\_\_ Date

